Sample patrol report

DEMONSTRATION ONLY

Fictional property and record details. This is not an actual client report.

PROPERTY

Example Commercial Property

SERVICE

Mobile patrols

REFERENCE

DEMO-001

RECORD STATUS

Example follow-up recorded

Observation

A perimeter gate was not fully latched.

Action taken

The gate was closed and the latch checked within the agreed site instructions.

Escalation / follow-up

The property contact was notified that the gate hardware required inspection.

About this sample

This fictional example shows how observations, actions and follow-up can be organised in an electronic service report. It contains no actual client information, attendance evidence, patrol times or site access details. Actual reporting and verification arrangements are confirmed in the agreed service scope.